



KENTUCKY DEPARTMENT OF EDUCATION SCHOOL-BASED DECISION MAKING NEWSLETTER

December 2011

Criminal History Background Checks for SBDM Parent Members and Other School Volunteers

As part of the school council member verification, a school-based decision making council parent representative must submit to a state and national fingerprint-supported criminal history background check as required in KRS 160.380(10). The results of the background check must be sent to the district superintendent. Any fee charged shall be an amount no greater than the actual cost of processing the request and conducting the search. Since the background check is required by state statute, the district is responsible for this fee.

Criminal background checks are also required for school volunteers, those persons who assist teachers and administrators and who do not receive any compensation for their work, as required in KRS 161.148(4). As with the SBDM members, any fee charged shall be an amount no greater than the actual cost of processing the request and conducting the search and, since the background check is required by state statute, the district is responsible for this fee.

SBDM Background Check Statute: <http://www.lrc.ky.gov/KRS/160-00/380.PDF>

School Volunteer Background Check Statute: <http://www.lrc.ky.gov/KRS/161-00/148.PDF>

Frequently Asked Questions

Q: Must the school council have a budget policy?

A: The SBDM statute does not explicitly require a budget policy; however, the statute does require the school council to make budget decisions. It is best practice for the school council to have procedures for budgets and allocations. This may be in the form of a policy.

These budget procedures should include:

- the process for determining the number of personnel in each job classification
- the selection of textbooks and instructional materials
- the determination of student support services
- the determination and selection of staff professional development

2012-13 SBDM Trainers Info

With the changes in the development of training materials and the monitoring of the training sessions, the Kentucky Department of Education (KDE) will be re-endorsing all current trainers and enlisting others not associated with a school district for initial endorsements to ensure that we have current contact information and assurance for quality training.

Below is a link to the KDE SBDM Web page that contains the document that all of our external providers will need to complete and return to KDE. All SBDM district coordinators who are trainers for their districts do not need to complete this application for re-endorsement.

Face-to-face training sessions are being planned for all district SBDM coordinators and for SBDM external training providers. Those SBDM District Coordinators who attend a session will be endorsed at the completion. Training sessions will be regionally located during March 2012 and will be a half-day in length. More information will be coming soon.

For questions concerning the training endorsement process, contact [Judy Littleton](#).

<http://www.education.ky.gov/KDE/Administrative+Resources/School+Based+Decision+Making/Technical+Assistance/SBDM+Technical+Documents.htm>

Special Thank You

As some may know, Mary Jo Rist has resigned from the Kentucky Department of Education and taken a position with the GEAR-UP Program in eastern Kentucky. Her knowledge concerning SBDM will be greatly missed. However, our loss is their gain. We wish her well in this next chapter for her and her family.

Quote

At the end of the day, the most overwhelming key to a child's success is the positive involvement of parents.

Jane D. Hull, Governor of Arizona (1997-2002)

For questions concerning SBDM, contact us at:

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